

July 11, 2017

The Reorganization/Regular Board of Education Meeting of the Alexandria Central School District, held in the auditorium, was called to order at 6:00 p.m. by District Clerk, Kim Carpenter.

Present: Jane Aikins, Betty Compeau, Stephen Dreizler, Suzanne Hunter, Christine Lingenfelter, James VanCour, George Merritt, and Stephen Miskell.

Excused: Andrea Adsit

The Pledge of Allegiance was recited.

New school board members Betty Compeau and James VanCour were welcomed along with returning board member Christine Lingenfelter. They took their oaths of office.

Jane Aikins was nominated as President of the School Board, by Christine Lingenfelter, representing the Nominating Committee.

Motion by Compeau, seconded by VanCour, to nominate Jane Aikins as President of the School Board.

6 yes 0 no Motion Carried

Jane Aikins took her Oath of Office as President of the School Board for the 2017-2018 school year.

Suzanne Hunter was nominated as Vice-President of the School Board, by Christine Lingenfelter, representing the Nominating Committee.

Motion by VanCour, seconded by Aikins, to nominate Suzanne Hunter as Vice-President of the School Board.

6 yes 0 no Motion Carried

Suzanne Hunter took her Oath of Office as Vice-President of the School Board for the 2017-2018 school year.

Board President, Jane Aikins presided for the remainder of the meeting.

There was a building project update presented by Charles Metott from Construction Associates.

Deputy Purchasing Agent

Motion by Hunter, seconded by Dreizler, WHEREAS, the Board wishes to provide for a process to ensure timely approval and execution of documents in the event of the absence of the Superintendent of Schools;

1. The District Clerk, Kim Carpenter, is hereby appointed as Deputy Purchasing Agent, with authority to act in the absence of the Purchasing Agent from the District for a period expected to be 3 days or longer.

Welcome New and Returning Board Members & Oaths of Office

Nomination of President

Election & Oath of Office to President

Nomination of Vice-President

Election & Oath of Office to Vice-President

Building Project Presentation

Deputy Purchasing Agent

Absence of Superintendent – Deputy Purchasing Agent

2. The School Business Administrator, Stephen Miskell, and the District Clerk, Kim Carpenter, acting jointly are hereby authorized to give such approvals and execute such documents for the current Capital Project and other necessary purposes as they deem necessary and appropriate in the absence of the Superintendent of Schools.

3. This resolution shall take effect immediately and the authority granted hereby shall expire on July 15, 2018.

6 yes 0 no Motion Carried

Appointments

Motion by VanCour, seconded by Compeau to approve the following appointments, designations, and authorizations as consent agenda items; pending parent agreements, and/or updates:

- 1) Clerk – Kim Carpenter
- 2) Treasurer – Business Office
- 3) Tax Collector – Judith Cornick
- 4) Purchasing Agent – Superintendent
- 5) District Auditor – Crowley & Halloran, CPAs, P.C.
- 6) External (Independent) Auditor – Crowley & Halloran, CPAs, P.C.
- 7) Treasurer of Extra classroom Activities Account – Business Office
- 8) Title I Coordinator – Elementary Principal
- 9) Director of School Health Services (District Physician/Nurse Practitioner/Physician Assistant) – River Hospital
- 10) Supervisor(s) of Attendance – Elementary & Secondary Principals
- 11) Records Access/Management Officer – School Business Administrator
- 12) Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee – Jefferson-Lewis BOCES Health & Safety Officer
- 13) Title IX Officers – Elementary & Secondary Principals
- 14) Section 504/ADA Compliance Officer – CSE Chairperson
- 15) Liaison for Homeless Children and Youth – High School Counselor
- 16) Chemical Hygiene Officer – Head of Buildings & Grounds and Science Teacher
- 17) Safety Officer – School Nurse
- 18) Claims Auditor – Judith M. Cornick
- 19) Insurance Advisor – Haylor, Freyer, & Coon
- 20) Certifier of Payrolls – Superintendent

Appointments to the Committee on Special Education (CSE) for the 2017-2018 School Year

Appointments to the Committee on Special Education (CSE) for the 2017-2018 school year:

1. Mrs. Pamela Monica School Psychologist - CSE
2. Mrs. Terry Hunneyman Parent Member
3. Mrs. Tracy Stephenson Parent Member
4. Ms. Karen Dingman Parent Member
5. A regular education teacher
6. A special education teacher
7. The child's parents, persons in parental relationship
8. The child, when appropriate
9. Other person(s) having knowledge or expertise regarding the student
10. River Hospital School Physician, if appropriate

Appointments to the Committee on Pre-School Special Education (CPSE) for the 2017-2018 school year:

- 1) Mrs. Pamela Monica School Psychologist - CPSE
- 2) Mrs. Terry Hunneyman Parent Member
- 3) Mrs. Tracy Stephenson Parent Member
- 4) Ms. Karen Dingman Parent Member
- 5) A regular education teacher
- 6) A special education teacher
- 7) Other person(s) having knowledge or expertise regarding the student
- 8) Designee Jefferson County/Municipality representative

Appointments to the Sub Committee on Special Education for the 2017-2018 school year:

- 1) Chairperson of the CSE
- 2) Parent(s) of the child
- 3) A regular education teacher
- 4) A special education teacher
- 5) School Psychologist, when appropriate per regulations
- 6) Other person(s) with knowledge/expertise about the child
- 7) The child, if appropriate

Designations:

1. School Attorney – Jefferson-Lewis BOCES Office of Inter-Municipal Legal Services & O’Hara, O’Connell & Ciotoli
2. Official Newspapers:
Thousand Islands Sun
Watertown Daily Times
3. Bank Depositories:
Community Bank, Watertown, NY
4. Official Bank Signatories – Superintendent of Schools, School Business Administrator & Senior Account Clerk
5. Educational official designated to receive court notification regarding a students sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Principals
6. School Pesticide Representative – Head Custodian
7. Reviewing and Verification Official for participation in the Federal Child Nutrition Program – Cook Manager & School Business Administrator
8. Hearing Officeial for participation in the Federal Child Nutrition Program – Superintendent of Schools

Appointments to the Committee on Pre-School Special Education (CPSE) for the 2017-2018 School Year

Appointments to the Sub Committee on School Special Education (CSE) 2017-2018

Designations

Board
Authorizations

Authorizations: The Board authorizes the Superintendent to:

1. Approve attendance at conferences, conventions, and workshops, except for those out of state, and the like;
2. Readopt all board policies, district plans, code of ethics, codes of conduct, special education handbook and all other district handbooks in effect the previous year;
3. Establish mileage reimbursement at the Internal Revenue Service approved rate; and establish mileage reimbursement at the Internal Revenue Service approved rate for game officials;
4. Approve budget transfers within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines;
5. Apply for Grants in Aid (State and Federal) as appropriate;
6. Participate in Coop-Purchasing Group;
7. Apply for Public law 874 funds and all other federal funds for the current school year;
8. Set the line of authority to be as follows in the absence of the Superintendent

Authorizations: The Board is authorized to:

1. Set the regular monthly board meetings to be the 4th Tuesday of each month, pending conflicts or need to change.
2. Set the budget hearing date to be Tuesday, May 1, 2018 and the budget vote date to be Tuesday, May 18, 2018.

Regular
Meeting

Regular Meeting

There was public participation.

Minutes

Approve Minutes

Motion by Compeau, seconded by Hunter to approve the minutes of the June 27, 2017 regular board meeting.

5 yes (Aikins, Compeau, Dreizler, Hunter, and Lingenfelter) 0 no 1 abstain (VanCour)
Motion Carried

Treasurer's
Report - July

Treasurer's Report - July

Motion by Dreizler, seconded by Hunter to approve the July 1, 2017 Treasurer's Report as presented.

6 yes 0 no Motion Carried

Tax Certiorari Case

Motion by Dreizler, seconded by Hunter to approve the settlement WHEREAS, Raymond Lewis Mathis commenced tax certiorari proceedings in 2016 on Town of Alexandria Tax Parcel 7.22-1-69 (Index No. 2016-1478), located at 17 Holland Street in the Village of Alexandria Bay, and being commercial real property, in 2016 claiming that the \$5,000,000 aggregate assessment on the tax parcel should be reduced to \$3,400,000; and

WHEREAS, such demands put the District at risk for substantial potential tax refunds, which led the District to intervene in these proceedings; and WHEREAS, counsel for the parties have reached a tentative agreement to settle the proceeding by discontinuing, with prejudice, the 2016 aggregate tax assessment at issue, and there will be no tax refunds, rebates or costs for the District, and reducing the tax assessment from \$5,000,000 to \$4,500,000 and for the 2017, 2018 and 2019 tax years; and

WHEREAS, Raymond Lewis Mathis and the Alexandria Town Board have consented to this settlement agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education (the "Board") of Alexandria Central School District (the "District"), on the recommendation of the Superintendent of Schools, as follows:

Section 1. The proposal to settle the tax certiorari proceedings known as Index No. 2016-1478, by discontinuing the 2016 aggregate tax assessment, with prejudice, is approved.

Section 2. A proposal to settle the tax certiorari proceeding known as Index No. 2016-1478 by the reduction of the \$5,000,000 aggregate assessment to \$4,500,000 for the 2017, 2018 and 2019 tax years is approved.

Section 3. The District's counsel is authorized and directed to execute a stipulation of settlement on behalf of the Board of the District, provided the assessment corrections are as indicated above.

Section 4. This resolution shall take effect immediately.
6 yes 0 no Motion Carried

Retirement

Motion by Dreizler, seconded by Lingenfelter that on the recommendation of the Superintendent to accept, with regret, the retirement of Heather McKinnon-Heath, Elementary Teacher, effective October 31, 2017.
4 yes (Aikins, Dreizler, Hunter, and Lingenfelter) 1 no (VanCour), 1 abstain (Compeau) Motion Carried

Appointments

Motion by Compeau, seconded by Hunter that on the recommendation of the Superintendent, to appoint Cathryn Dymond as a teacher in the tenure area of Agricultural Science, effective August 1, 2017. This is a four (4) year probationary appointment, with an anticipated tenure date of 9/2021. This appointment is with an annualized salary of \$48,000.00, for the 2017-2018 school year, in accordance with the Alexandria Central Faculty Association (ACFA).
6 yes 0 no Motion Carried

Tax Certiorari
Case

Retirement

Appointments –
Cathryn Dymond

Accounts &
Advisors 2017-
2018

Approve Accounts and Advisors – 2017/2018 School Year

Motion by Compeau, seconded by Hunter that on the recommendation of the Superintendent, to approve the following accounts and advisors for the 2017-2018 school year:

<u>Account</u>	<u>Advisor(s)</u>
Class of 2018	Brian Hudon, Starr Pierce-Hansson, & Gayle Hunneyman
Class of 2019	Ronald Hazelton & Lucy Gionet
Class of 2020	Teri Lowe & Tasha Jeffers
Class of 2021	(to be determined)
Band Club	Daniel Hammond
FFA Club	Cathryn Dymond
FHA Club	Todd Marshall
Yearbook Club	Ann Donovan
Vocal Music Club	Katie Taylor
Select Choir	Katie Taylor
Student Council	Matthew McCarthy
French Club	Lori Turgeon & Hayley Ascough
National Honor Society	(to be determined)
Jr. National Honor Society	Hayley Ascough
Odyssey of the Mind	Teri Lowe
Whiz Quiz	Teri Lowe

6 yes 0 no Motion Carried

Board of Voter
Registration and
Inspectors of
Election

Board of Voter Registration and Inspectors of Election

Motion by VanCour, seconded by Hunter to approve the Jefferson County Board of Elections to determine qualified voters to serve on the school district's Board of Voter Registration, and as Inspectors of Election for the 2017-2018 school year.

6 yes 0 no Motion Carried

Notary 2017-
2018 School
Year Voting

Notary 2017-2018 School Year Voting

Motion by Compeau, seconded by Lingenfelter, to approve Patricia Wagoner to serve as notary for voting purposes for the 2017-2018 school year.

6 yes 0 no Motion Carried

Board
Committees
2017-2018

Board Committees – 2017/2018 School Year

Motion by Compeau, seconded by Hunter to appoint the following to chairpersons and committee members for the 2017-2018 school year: (other than the faculty liaison, the committees will consist of one chair and two members)

Faculty Liaison: Suzanne Hunter

Athletic Appeals: Suzanne Hunter (chair), Jane Aikins, and Andrea Adsit

Buildings & Grounds: Jim VanCour (chair), Stephen Dreizler, and Christine Lingenfelter

Audit/Budget: Stephen Dreizler (chair), Andrea Adsit, and James VanCour

Transportation: Stephen Dreizler (chair), Betty Compeau, and Suzanne Hunter

Policy: Betty Compeau (chair), Suzanne Hunter, and James VanCour

Negotiations: Jane Aikins (chair), Stephen Dreizler, and Christine Lingenfelter

Personnel: Christine Lingenfelter (chair), Betty Compeau, and James VanCour

Athletics: Jane Aikins (chair), Andrea Adsit, and James VanCour
6 yes 0 no Motion Carried

Delegate – Executive Committee of the Jefferson-Lewis School Boards Association

Motion by Hunter, seconded by VanCour that on the recommendation of the Board, to appoint Stephen Dreizler to serve as delegate on the Executive Committee of the Jefferson-Lewis School Boards Association and forward our dues to the association for the 2017-2018 school year.
5 yes (Aikins, Compeau, Hunter, Lingenfelter, and VanCour) 0 no 1 abstain (Dreizler) Motion Carried

Coaches

Motion by Dreizler, seconded by Compeau to appoint the following coaches for the 2017-2018 school year:

Fall:

Varsity Boys Soccer – Robert Bastian
Modified Boys Soccer – Jared Plantz
Varsity Girls Soccer – Teri Lowe
Modified Girls Soccer – Kalin Merkley

Winter:

Varsity Boys Basketball – Jared Plantz
JV Boys Basketball – to be determined
Modified Boys Basketball – Kevin Welsh
Varsity Girls Basketball – Justin West
JV Girls Basketball – to be determined
Varsity Girls Hockey – Brian Hudon – Head Coach
Varsity Girls Hockey Assistant – to be determined
Varsity Boys and Girls Bowling – Matthew McCarthy

Spring:

Varsity Baseball – to be determined
Modified Baseball – Kevin Welsh
Varsity Softball –
JV Softball –
Modified Softball –
Varsity Golf – Ronald Hazelton
Modified Golf – Kalin Merkley
6 yes 0 no Motion Carried

Board
Committees 17-
18: (continued)

Delegate
Executive
Committee of the
Jefferson-Lewis
School Boards
Association

Coaches 17-18

Administrative
Reports

There were administrative reports by Mr. George Merritt, Superintendent.

Future Meetings
& Events

Future Meetings & Events:

Tuesday, July 18, 2017 – Special Board Meeting – 9:30 a.m. - Executive Session Only

Tuesday, August 8, 2017 – Special Board Meeting – 7:00 p.m.

Tuesday, August 22, 2017 – Regular Board Meeting – 7:00 p.m.

Executive
Session

Executive Session

Motion by VanCour, seconded by Dreizler to go into executive session for personnel reasons.

6 yes 0 no Motion Carried

Time: 7:47 p.m.

Motion by VanCour, seconded by Compeau to come out of executive session and reconvene into regular meeting.

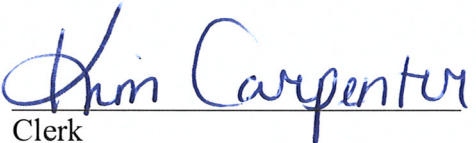
6 yes 0 no Motion Carried

Time: 9:34 p.m.

Adjournment

Adjournment

Motion by Dreizler, seconded by Lingenfelter to adjourn. Meeting adjourned at 9:35 p.m.


Clerk